

राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम
NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
(An Institute of National Importance, Ministry of Education, Govt. of India)

Minutes of the 32nd Meeting of the Finance Committee

The 32nd Meeting of the Finance Committee of the Institute was held on 17th March 2025 from 3:00 PM onwards under the Chairmanship of Shri Ramesh Kumar Saraogi, Chairperson-Board of Governors, NIT Sikkim in Hybrid Mode. The following members were present in the meeting:

Shri Ramesh Kumar Saraogi Director, SUPL, Kolkata, West Bengal	Chairperson
Prof. Mahesh Chandra Govil Director, NIT Sikkim	Ex-officio Member
Shri G. P. Upadhyaya Former Advisor, Mines & Geology Dept., Govt. of Sikkim	Member
Dr. Anindya Biswas Associate Professor, NIT Sikkim	Member
Shri Sahil Minda Assistant Registrar (Finance), NIT Sikkim	Special Invitee
Dr. Ranjan Basak Registrar (I/c), NIT Sikkim	Member Secretary

The representatives of the Ministry were absent from the meeting and their absence were recorded.

At the outset, the Director extended the heartiest welcome to the Chairperson, BoG and to other members present in the 32nd Meeting of the Finance Committee for sparing their valuable time and contributions made towards the development of NIT Sikkim. With the permission of the Chairperson, the Agenda items were presented, and the following decisions were taken after due deliberation:

Item No.32.01: To confirm the Minutes of the 31st Meeting of the Finance Committee held on 01st October 2024.

The Minutes were confirmed.

Item No.32.02: To report the action taken on the decisions taken in the 31st Meeting of the Finance Committee.

The FC noted and appreciated the action taken by the Institute.

Item No.32.03: To consider and approve the Annual Contingency Grant and Guidelines for the utilization of the same for Research Scholars.

After due deliberations, the agenda was approved after modification. The reimbursement of the claim is subject to the availability of funds.

The same shall be charged to OH-31 General and the annual financial implication is expected to be Rs.24.00 Lakhs.

The FC recommended the same to the BoG for approval.

Item No.32.04: To consider and approve the purchase of an Ambulance for the Institute Medical Unit.

The agenda was approved as proposed. Further, the FC advised to procure the same through GeM with an estimated budget of ₹15.00 Lakh (excluding GST) as per GFR 2017 guidelines. The same shall be charged to OH-35.

The FC recommended the same to the BoG for approval.

Item No.32.05: To consider and approve the reimbursement of GATE registration fees and incentive to the students appearing and securing good rank in the GATE Examinations.

The agenda was approved as proposed.

- (i) The GATE registration fees may be reimbursed to the students securing a rank up to 1000 in GATE.
- (ii) It has been observed that the No. of Students from the Institute appearing in GATE examination are not appreciable and the ranking also needs improvement. Therefore, to motivate the students to appear in GATE examination and secure good rank, the Senate has recommended that an incentive of Rs.5,000/- may be given to each student securing a rank up to 100.

The above shall be charged to OH-31 General and the Financial Implication of the proposal is expected to be Rs.1.00 Lakh per annum.

The FC recommended the same to the BoG for approval.

Item No.32.06: To consider and approve the payment of remuneration for remedial classes and preparatory classes for exams like GATE, etc. to faculty members, laboratory staff and students.

After due deliberations, the agenda was approved. The approved remuneration for such classes is as per the following norms:

Faculty Members for Theory Classes	₹1,500/- per one and half hour session, Maximum two sessions per day
Faculty Members for Laboratory Classes	₹1,500/- per two-three-hour laboratory session, Maximum one session per day
Technical Support Staff for laboratory classes	₹750/- per two-three hours session, Maximum two sessions per day
Ph.D. Students for theory classes (Not receiving Fellowship/ Scholarship)	₹1,000/- per one and half session, Maximum two sessions per day
Ph.D. Students for laboratory classes (Not receiving Fellowship/ Scholarship)	₹1,000/- per two-three hours session, Maximum two sessions per day

PG (Not receiving Fellowship/Scholarship)/UG (Pre-final and final year) students for laboratory classes	₹750/- per two-three hours session, Maximum two sessions per day
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It is also pertinent to mention here that as a global practice in all Institute of higher learning such kind of financial support is provided to scholars enrolled in the campus including undergraduate students to make their studies self-sustainable. Thus, if need arises meritorious UG students of pre-final year and final year may be engaged for the remedial classes. The assignment of the classes to students shall be done on the recommendation of the concerned departmental committee and will be supervised by the concerned HoD or the faculty designated by the Institute/Dean Academic/Committee constituted for the same. Further, the remuneration to the students engaged in teaching of the above classes shall be payable based on the performance of the students and the recommendations of the departmental committee. The remuneration to faculty and staff shall be payable if classes are engaged on Saturday/Sunday and holiday(s). If the departmental committee found that the Ph.D./PG/UG student have not performed upto the mark in teaching assignments, no remuneration shall be paid. The above shall be booked under OH-31 General.

The FC recommended the same to the BoG for approval.

Item No.32.07: To consider and approve the Budget Estimate of the Institute for the Financial Year 2025-2026.

The BE for the FY 2025-26 was approved as given below. Further, the same shall be communicated to the Ministry of Education for the allocation.

Object Head	Amount (in Lakhs)
31 – General	2249.96
36 – Salary	2161.81
Total Recurring(A)	4411.77
35 – Creation of Capital Assets	17,500.00
Total Non-Recurring(B)	17,500.00
Total (A+B)	21,911.77

The FC recommended the same to the BoG for approval.

Item No.32.08: To report the Minutes of the 30th Meeting of the Building Works Committee (BWC) held on 15th January 2025.

The FC noted the same.

The Meeting ended with vote of thanks to the Chair.

Director

mgl
24/06/2025
Pranab Singh
Chairperson

R. B. Singh
20.6.25
Registrar (I/c)